



**Clerk to the Council:**

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11<sup>th</sup> April 2019

Dear Councillor

You are hereby summoned to attend the meeting of Finham Parish Council being held on 18<sup>th</sup> April 2019 at 7:00pm, in the Library of Finham Park School, Green Lane, Coventry. If you are unable to attend, please forward your apologies to the Clerk.

*J Chatterton*

Jane Chatterton

Clerk & RFO to the Parish Council

*Members of the public and press are welcome to attend*

## **A G E N D A**

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes of previous meeting:**

To approve minutes of the Parish Council Meeting held on 21<sup>st</sup> March 2019
- 4. Matters Arising not listed on the agenda**
- 5. Correspondence**
  - 5.1 Response from Martin Reeves**

**Recommendation:** Receive/note/respond
  - 5.2 Karen Seager - Strategic Lead, Transport and Highways Operations.**

**Recommendation:** Receive/note/respond
  - 5.3 Attendance by Colin Whitehouse at future meeting**

**Recommendation:** Note update
- 6. Planning**

To Consider Planning Applications received since the last meeting

**Weekly list for the period 18 March to 22 March 2019**

Nothing to note

**Weekly list for the period 25 March to 29 March 2019**

- 6.1 Application Number: HH/2019/0674**  
Application Site: 101 St Martins Road  
Proposal: Erection of a single storey rear extension, part garage conversion and internal alterations
- 6.2 Application Number: HH/2019/0773**  
Application Site: 184 Gretna Road  
Proposal: Erection of single storey rear extension

**Weekly list for the period 1 April to 5 April 2019**

Nothing to note

**Weekly list for the period 8 April to 12 April 2019**

TBC

**7. PARISH ENHANCEMENTS**

**7.1 Signage for Finham Community Library and St Martins Church**

**Recommendation:** Update on costs for buying, siting and mounting road signs

**7.2 Defibrillator**

**Recommendation:** Discuss progress for defibrillator to be sited at BP garage and Finham Library

**7.3 Noticeboard**

**Recommendation:** Receive an update

**8. Finance**

8.1 to approve payments: -

<b>Cheque Payments (Current Account)</b>				
<b>Date</b>	<b>Reference</b>	<b>Payee</b>	<b>Details</b>	<b>Value</b>
18.04.19	BACS	J Chatterton	Clerks Salary April 2019 (DPA 2018)	
18.04.19	BACS	HMRC	Tax & NI Payment clerk (April)	£76.66
18.04.19	BACS	J Chatterton	Office allowance, mileage April 19	£30.43
18.04.19	BACS	WALC	Annual Membership	£844.00
18.04.19	BACS	James Cobbett	Reimbursement of storage shed	£128.95

**8.2 Bank Reconciliation 31<sup>st</sup> March 2019**

**Recommendation:** Approve Bank Reconciliation March 2019

**8.3 Quarterly Report 31<sup>st</sup> March 2019**

**Recommendation:** Receive Quarterly Report March 2019

**9. Audit Process**

**Recommendation:** Receive an update

**10. Election Process**

**Recommendation:** Receive an update

**11. Installation of CCTV (Councillor Cobbett)**

**Recommendation:** Discussion

## **12. Task groups & Working Parties**

To receive reports from Task Group and Working Party leads

- Highways – Councillor Cobbett
- Kings Hill – Councillor Fryer
- Schools – Councillor Mrs Bush
- Coventry City of Culture – Councillor Burns
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies
- Finham Events Working Party (FEWP) – Councillor Cobbett

## **13. Councillor's reports and items for future Agenda:**

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

## **14. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councilor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.